

FEE FREE NEW ZEALAND CERTIFICATE IN BUSINESS (Project Management, Level 4)

**BUILDING
EXCELLENCE
IN PROJECT
MANAGEMENT.**



Enrol in our fully-funded online training today!

Our fully funded online course is your road to project management mastery. This course will equip you with the tools to drive and measure success in any project. Study online at any time that suits you and ignite your new career path.

PROGRAMME CONTENT

This NZQA recognised programme is worth a total of 60 NZQA credits.

Each of the four courses completed during this programme are worth 15 credits.

PROJECT MANAGEMENT LIFECYCLES

- Key project management components
- The project management life cycle
- Planning monitoring and controlling projects
- Creating project breakdown structures
- Legislation, and other external requirements
- Communicating information to others in a project

PROJECT MANAGEMENT TOOLS AND TECHNIQUES

- Introduction to the types of project management tools and techniques
- Gantt Chart Application
- Real Time Dashboard Application
- Task Management Tool Application
- Kanban/Trello Application
- Agile Application
- Waterfall Application
- Critical Path Application

PROGRAMME CONTENT CONTINUED

COMPLETING ASPECTS OF A PROJECT

- Creating a project plan
- Generating a project cost estimate
- Communicating with project stakeholders
- Behave Ethically and Professionally

LEADING ASPECTS OF A PROJECT

- Leadership skills for projects
- Evaluating project performance
- Monitoring progress
- Creating solutions for operation issues

STUDY COMMITMENT

Total duration: 40 weeks part time or 20 weeks full time

Part-time requires 15 hours study weekly

Full-time requires 35 hours study weekly



COURSE REQUIREMENTS

You must have access to a computer and a reliable internet connection to complete these studies, we will provide you with Office 365.

ENTRY CRITERIA

- Students must be 16 years of age and over
- Students must be residing in New Zealand for the duration of their studies
- This programme is only available to New Zealand and Australian citizens and permanent residents.
- Students will be required to have NCEA Level 2 or the equivalent, this includes:
 1. Minimum of 10 numeracy and 10 literacy credits at Level one or higher on the Directory of Assessment Standards; and
 2. 60 credits at Level two or above with at least 12 credits in each of three subjects including a minimum of 8 literacy credits at Level 2 or higher in English or Te Reo Māori.
- Provisional entry
 1. Students who have attained the age of 20 years and do not hold the minimum entry requirements for a programme will be eligible to be enrolled as a student where their previous educational, work or life experience indicates they have a reasonable likelihood of success.